

OHIOMEANSJOBS-HANCOCK
REGIONAL WORKFORCE INVESTMENT SYSTEM RPF
Bidder's Conference Questions & Answers
May 17th, 2018

PRESENT:	Tyler McKinney	Hancock County JFS (Program Administrator)
	Triena Miller	Hancock County JFS (IM/Workforce Administrator)
	Teresa Hartle	Hancock County JFS (Unit Support Worker)
	Cheryl Denny	WSOS (Planning & Development Director)
	Kerrie Carte	WSOS (Planning & Development Coordinator)

The conference was called to order at 2:30 p.m. by Tyler McKinney

Questions reviewed during Conference:

- Under the current approved waiver of Section 129 (a)(4) of the Workforce Innovation and Opportunity Act (WIOA) and 20 CFR 681.410, the State is now allowed to satisfy the 75% expenditure threshold for out-of-school youth using a combination of CCMEP WIOA and CCMEP TANF funds.

Is Hancock County just utilizing WIOA funds within this RFP or is TANF CCMEP allocation being included for the Youth Program Services so as to serve more youth?

Answer: Both WIOA and TANF funds will be utilized.

- Page 49, 6.10 - Proposal Scoring – D.2 Program Design, It appears bidders will be scored on the following, however, throughout the RFP in various areas (pgs. 20, 21, 24, 31) it states HCJFS will be providing some of the following:

Outreach & Recruitment (1 pt)

Case Management (1 pt)

Follow-up (1 pt)

Provision of 14 Elements (10 pts)

Adequacy of Description of Documentation/Tracking of Youth during Follow-up (5 pts)

It is also referenced on pg. 48, 6.6 Program Implementation Plan to include: Outreach & Recruitment, Case Management, Follow-up and also refers to the 14 Required Youth Program Elements again.

Please clarify the required components you would like the bidder to perform and what we will be scored on.

Answer: The areas that HCJFS will be handling the Bidder will get full credit for the points in those areas.

- Page 50, 6.10 (d)(2) outreach & recruitment, case management, follow-up and 5 of the 14 elements will be provided by the agency
 - Page 48, 6.6 (a) outreach & recruitment, case management, follow-up and 5 of the 14 elements will be provided by the agency
 - Page 48, 6.6 (d) only 9 elements are out for RFP (tutoring, dropout recovery, work experience, leadership, mentoring, comprehensive guidance, financial literacy, entrepreneurial skills and transition to post-secondary education) the others will be provided by the agency.
- Is it correct that HCJFS will be providing all Supportive Services or can the bidder allocate funds for Supportive Services for youth who will be engaged in Placement (i.e. work supports, gas cards, etc.) and other Elements?

Answer: The bidder can allocate funds for Supportive Services.

- Please clarify the ages you are targeting -14 to 24 or 14 to 21 because on pg 36 it states 21.

Answer: 14-24

- Are Internships only allowed for 17 & 18 year old ISY?

Answer: There isn't an age limitation in policy, only that child labor laws must be followed for anyone under age 18.

- Would you like one comprehensive Budget Narrative or one for each ISY and OSY?

Answer: One Comprehensive Budget Narrative that outlines both ISY and OSY as best as possible

- On attachment #2 (budget worksheet) would telephone related costs be allowable on the "Communications" line?

Answer: 7. It is ok to list telephone costs under "Communications"

- On attachment #2 (budget worksheet) please give an example of "Fiscal Management" related costs.

Answer: Costs associated with accounting, invoicing, etc...

- 1.) Please clarify the Performance Measures – Are we to utilize the following for Youth until the negotiations for PY 18 are completed?

Ohio PY 17 Performance Standards			
	Adult	Dislocated Worker	Youth
Employment (2 nd Qtr. After Exit)	79%	82%	N/A
Employment, Education, Training (2 nd Qtr. after Exit)	N/A	N/A	49%
Median Earnings (2 nd Qtr. after Exit)	\$5,000	\$6,600	Baseline Year
Employed (4 th Qtr. After Exit)	73%	79%	N/A
Employment, Education, or Training (4 th Qtr. after Exit)	N/A	N/A	49%
Credential Attainment Rate	50%	58%	49%
Measureable Skills Gain	Baseline Year	Baseline Year	Baseline Year
Effectiveness in Serving Employers	Baseline Year	Baseline Year	Baseline Year
105% of Standard (Exceed Level)			
	Adult	Dislocated Worker	Youth
Employment (2 nd Qtr. After Exit)	83%	86.1%	N/A
Employment, Education, Training (2 nd Qtr. after Exit)	N/A	N/A	51.5%
Median Earnings (2 nd Qtr. after Exit)	\$5,205	\$6,930	Baseline Year
Employed (4 th Qtr. After Exit)	76.7%	83%	N/A
Employment, Education, or Training (4 th Qtr. after Exit)	N/A	N/A	51.5%
Credential Attainment Rate	52.5%	60.9%	51.5%
Measureable Skills Gain	Baseline Year	Baseline Year	Baseline Year
Effectiveness in Serving Employers	Baseline Year	Baseline Year	Baseline Year
90% Of Standard (Meet Level for Adult & Dislocated Worker) 80% of Standard (Meet Level for Youth)			
	Adult	Dislocated Worker	Youth
Employment (2 nd Qtr. After Exit)	71%	73.8%	N/A
Employment, Education, Training (2 nd Qtr. after Exit)	N/A	N/A	39.2%
Median Earnings (2 nd Qtr. after Exit)	\$4,500	\$5,940	Baseline Year

Employed (4 th Qtr. After Exit)	65.73%	71.1%	N/A
Employment, Education, or Training (4 th Qtr. after Exit)	N/A	N/A	39.2%
Credential Attainment Rate	45%	52.2%	39.2%
Measureable Skills Gain	Baseline Year	Baseline Year	Baseline Year
Effectiveness in Serving Employers	Baseline Year	Baseline Year	Baseline Year

Answer: Yes.

Questions that were brought up during the Bidder’s Conference:

- From page 12, can bidders provide their own Staffing Summary Form?

Answer: Yes.

- As part of Attachment #9, Can bidders list additional sources as part of the attachment?

Answer: Yes

- What type of costs are Operational/Administrative Costs and Program Costs on Attachment 2?

Answer: Operational/Administrative are Indirect Costs and Programs Costs are Direct Costs

Questions that were received before the Bidder’s Conference:

- In the past, what has been the financial size of these grants?

Answer: The contracts were negotiated based upon unit rates with a contract amount up to \$75,000 for TANF (CCMEP) and \$79,595.13 for WIOA Youth.

The chosen bid for this RFP will also be negotiated based upon unit rates as well.

- On page 9 it talks about OMJ reserving the option to utilize TANF funds where appropriate. Is the provider able to include TANF funds into the proposal?

Answer: The CCMEP TANF portion of the RPF is funded by TANF funds, so yes, where appropriate.

- Does the provider need to write for both in-school and out-of-school services or can the provider just write for one option?

Answer: Both

- How many WIOA youth did Hancock County serve in PY16 for in-school and out-of-school? Did they serve a separate number of CCMEP youth, if so how many?

Answer: In Hancock CCMEP WIOA we served 49 youth, 21 ISY and 28 OSY. In Hancock CCMEP TANF we served 21 youth, 14 ISY and 7 OSY.

- On page 10 it mentions that proposals must be accompanied by a certified check in the amount equal to five percent of the total proposal bid, if we are not awarded this contract does the provider get the check back?

Answer: After the contract is awarded all certified checks will be sent back to bidders.

- On page 20 it mentions that Hancock County is responsible for the following elements: Occupational Skills Training, Education/Training, Supportive Services, Follow-up Services, and Career Counseling/Labor Market Information. However on Page 31 #2 it mentions that Occupational Skills Training and Supportive Services should begin with execution of the contract and continue through the end of the contract. Is the provider responsible for providing Occupational Skills Training and Supportive Service to their clients enrolled in the WIOA Youth Program or is HCJFS responsible for Occupational Skills Training and Supportive Services.

- Answer: If a participant needs Occupational Skills Training (ITA) and Supportive Services it will be provided by HCJFS.

- On page 25 what is the Youth (14-18) Diploma/Equivalent Attainment Rate?

- Answer: 51.2%

- Is the provider or HCJFS responsible for recruitment of WIOA youth and determining eligibility?

- Answer: HCJFS

- Does Hancock County have ITA dollars for eligible participants?

Answer: ITAs come out of WIOA youth funds.

- Is there a cap on the dollar amount?

Answer: just our allocation amount

- Are you hoping to contract with one provider or multiple providers?

Answer: We are open to either scenario, the evaluation committee will be choosing based what will be best for HCJFS and OMJ-Hancock

- Can a portion of the 20% for paid-work be used for staff time for development paid work sits and monitoring placement?

Answer: Yes

- Do you use the ISS only or also the CCMEP assessment?

Answer: CCMEP assessment only being used. ISS was used prior to the implementation of CCMEP.

- What is your definition of older vs. younger youth per your performance measures on page 37 (is this in-school vs. out-of-school)? You mention older youth being 19-21, would this also cover the 22-24 year olds?

Answer: The CCMEP TANF portion covers ages 14-24

The Bidder's Conference was adjourned at 3:00 pm.